

Basement Remodel Application Checklist

- What work will be performed?

- Will there be a change of use? Will any bedrooms be added? Will it be a separate living space (rental)?

- Submit two copies of floor plans showing dimensions of existing and proposed layout. Include all mechanical, electrical, and/or plumbing plans.
- Will there be any window or door replacements (change in size or location)? Provide openable window size.

- Are you adding any additional dwelling units to the existing floor area?
